

# Express Training Connections

## Microsoft Office Training 2019



	Cost ex gst	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
<b>Microsoft Excel</b>														
Excel Introduction	1 day	\$310	22	7, 20	8, 27	11, 29	16	5, 18	4, 25	7, 23	11, 26	11, 28	7,20	3
Excel Intermediate	1 day	\$335	23	4, 19	1, 19	5	6, 22	4, 27	22	6, 20	3, 24	8, 21	6,19	12
Excel Advanced	2 day	\$710	31-1	21-22	20-21		1-2	12-13	23-24	8-9	4-5	9-10	4-5	9-10
<b>Microsoft Word</b>														
Word Introduction	1 day	\$310	17	15	18	12	17	19	2	2	2, 25		1	4
Word Intermediate	1 day	\$335	21	18	29	30	24	26	26	19	13	15	8	11
Word Advanced	1 day	\$355	24	14	22		10	14		1	6	3, 30		6
<b>Microsoft Access</b>														
Access Introduction	1 day	\$330	30	25	26		2, 29	25		12	10	17	13	9
Access Intermediate	1 day	\$370	18	28		1	7	6		15	16	22	21	
Access Advanced	1 day	\$390		5, 26		2	1, 31	20	23	13	18	16	15	5
<b>Microsoft Project</b>														
Project Introduction	1 day	\$470	25	25	28		8, 30		1	12	12	23	14	10
Project Intermediate	1 day	\$495		11	25		9	11	29		9	14	22	
Project Advanced	1 day	\$515		13		3		3	31		18		18	
<b>Microsoft PowerPoint</b>														
PowerPoint Introduction	1 day	\$310		27				14		14		10	29	
PowerPoint Advanced	1 day	\$355			6		3	17		21		18		6
Intro & Adv Condensed	1 day	\$455			7	11	15			22			20	
<b>Microsoft Other</b>														
Visio	1 day	\$425		5	12		9	7	23	28		9	25	
Publisher	1 day	\$425		12	28		27		30		12		11	
<b>Outlook, OneNote and other Microsoft products scheduled upon demand - Please contact us to discuss</b>														

**Courseware Manuals, Lunch and Refreshments all Included**

For latest Schedule Updates and Online Bookings please visit

[etc-australia.com/bookings](http://etc-australia.com/bookings)

18/9/18



To discuss your needs, options, alternate dates, onsite training.

Please call....

**08 8232 4502** [enquiry@etc-australia.com](mailto:enquiry@etc-australia.com)

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## Adobe - Crystal Reports - RedHat 2019



	Cost ex gst	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
<b>Adobe Products</b>													
Photoshop - All in One	2 day	\$975			11-12		20-21		26-27		17-18		
InDesign - All in One	2 day	\$975			4-5		13-14		19-20		24-25		
Illustrator - All in One	2 day	\$975	<b>Scheduled upon demand ... Please contact us to discuss</b>										
Other Adobe Products													
<b>Crystal Reports</b>													
Crystal Introduction	2 day	\$940	<b>Scheduled upon demand ... Please contact us to discuss</b>										
Crystal Advanced	2 day	\$990											
<b>Red Hat / JBoss</b>													
Courses and Career Certifications	<b>Please see complete Red Hat Schedule on our web site or phone us for details</b>												

## Professional Development

Private Courses for groups of 5 to 15 Contact us for details and pricing

Conflict Resolution

Negotiation Skills

Teamwork & Team Building

Performance Management

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