

# Express Training Connections

## Microsoft Office Training



**Excel Word Outlook Powerpoint Access Project Publisher**

### Course Schedule 2017 - 2018

	Cost ex gst	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
<b>Microsoft Word 2010 / 2013 / 2016</b>													
Word Introduction	1 day \$310			4			4			8		29	
Word Intermediate	1 day \$335			15			13			27			8
Word Advanced	1 day \$355	13			3				6		9		
<b>Microsoft Excel 2010 / 2013 / 2016</b>													
Excel Introduction	1 day \$310	11	9	13	13	9	5	17	1	20	19	15	15
Excel Intermediate	1 day \$335	24	18	22	23	21	14	23	8	27	26	25	25
Excel Advanced	2 day \$710		10-11		11-12		12-13		19-20			1-2	7-8
Excel Charts Pivots	½ day \$250		21		25		7	31			9		14
Excel Macros	½ day \$250		22		26		8		5		11		15
<b>Microsoft Access 2010 / 2013 / 2016</b>													
Access Introduction	1 day \$330	19		12		15		29		15		23	
Access Intermediate	1 day \$370		17	21		23			22				6
Access Advanced	1 day \$390			19			7			7			18
<b>Microsoft PowerPoint 2010 / 2013 / 2016</b>													
PowerPoint Introduction	1 day \$310		16		13		1		6				19
PowerPoint Advanced	1 day \$355		23		20		8		16		23		27
Intro & Adv Condensed	1 day \$455		24			22			7			24	

## Courseware Manuals, Lunch and Refreshments all Included

If these dates do not suit you or your staff, please contact us. Dates can be arranged to suit demand.

Full Course content available at [etc-australia.com](http://etc-australia.com)

Please call to discuss your needs and options **08 8232 4502** or 08 7225 1120 [enquiry@etc-australia.com](mailto:enquiry@etc-australia.com)

etc...

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*"We see our clients as guests of etc... when coming for training.  
It's our job to ensure every aspect of the attendee's experience is an excellent one."*

Last Updated 30/6/2017



# Express Training Connections

## Microsoft Office - Crystal Reports - Adobe - RedHat



### Public Course Schedule 2017 - 18

	Cost ex gst	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
<b>Microsoft Outlook 2010 / 2013 / 2016</b>													
Outlook Introduction	1 day	\$335	Best conducted at your site ... Please contact us to discuss										
Outlook Advanced	1 day	POA											
<b>Microsoft Project 2010 / 2013 / 2016</b>													
Project Introduction	1 day	\$470			25		16						16
Project Intermediate	1 day	\$495			18				13				13
Project Advanced	1 day	\$515				16					12		22
<b>Microsoft Other</b>													
Visio all in one	1 day	\$425	26		19		8		21				5
Publisher all in one	1 day	\$425			14					7			
One Note and more... please ask	All Microsoft courses can be scheduled upon demand ... Please contact us to discuss												
<b>Adobe Products</b>													
InDesign CS6	2 day	\$940		21-22						22-23			7-8
InDesign CC Level 1	1 day	\$470											28
InDesign CC Level 2	1 day	\$495	10										
Photoshop CS6	2 day	\$940		28-29			7-8			14-15			
Other Adobe products and versions	Scheduled upon demand ... Please contact us to discuss												
<b>Crystal Reports</b>													
Crystal Introduction	2 day	\$940	Scheduled upon demand ... Please contact us to discuss										
Crystal Advanced	2 day	\$990											
<b>Red Hat / JBoss</b>													
Courses and Career Certifications	Please see complete Red Hat Schedule on our web site or phone us for details												

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### Room Hire

Present your own training, seminars, presentations.

Let us organise the facilities and catering.

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